



City of Nashua

Central Purchasing

229 Main Street

Nashua NH 03060

September 15, 2014

INVITATION FOR BIDS

2014 CENTENNIAL POOL REHABILITATION

IFB0643-092914

The City of Nashua, Park Recreation Department, is soliciting bids for resurfacing and other rehabilitation work at Centennial Pool, located at Sargents Avenue, Nashua, NH. The project consists of installation of new stairs and ramp, coping repairs, and the purchase of a pool cover. For the full details of this project, as well as the pricing summary and required reference sheet, please refer to the bid specifications; document **IFB0643-092914 BID SPECIFICATIONS**.

This is a project funded by a Community Development Block Grant and will follow all required rules for wages and payroll as noted in the contract documents. Please reference document **IFB0643-092914 PREVAILING WAGE RATE INFORMATION**.

INSTRUCTIONS TO BIDDERS:

Bids must be submitted **in duplicate** (one original and one copy of same) no later than **3:00PM on Monday, September 29, 2014**, c/o Central Purchasing, City Hall, 229 Main Street, Lower Level, Nashua, NH 03060 in sealed envelopes clearly marked **"2014 Centennial Pool Rehabilitation"**. Requirements and specifications are attached (**IFB0643-092914 BID SPECIFICATIONS**) and are also available on our web site, www.nashuanh.gov under Citizens Favorites, Current Bid Opportunities, and document **IFB0643-092914**. Results of the bid opening will be posted on our web site, under Bid Results, within three (3) hours of the opening.

Bids must be submitted in the format provided and address the item(s) specified in the bid package. The City reserves the right to negotiate with the lowest responsible bidder for a lower bid price when the best interests of the City will be served.

Warranty information must be supplied with bid submittals

The City of Nashua reserves the right to reject any or all bids on any basis and without disclosure of a reason. The failure to make such a disclosure shall not result in accrual of any right, claim or cause of action by any unsuccessful bidder against the City of Nashua.

To schedule a **site visit**, please contact:

Nashua Parks & Recreation Office
100 Concord Street, Greeley Park
Nashua NH 03064

Attention: Nick Caggiano, Superintendent
603-589-3362, or via email at caggiano@nashuanh.gov.

Delivery of the Bids shall be at the Vendor's expense. The time of receipt shall be considered when a Bid has been officially documented by the Department, in accordance with its established policies, as having been received at the location designated above. The City of Nashua accepts no responsibility for mislabeled mail. Any and all damage that may occur due to shipping shall be the Vendor's responsibility.

Postmarks or other timestamps will not be accepted in lieu of actual delivery. The firm can use whatever delivery mechanism it chooses as long as it remains clear that the firm is responsible for submissions prior to the date and time.

The City of Nashua assumes no liability for the payment of costs and expenses incurred by any bidder in responding to this request for bids. All bids become the sole property of the City of Nashua. This request for bids is not a contract and alone shall not be interpreted as such but rather serves as an instrument through which bids are solicited.

The City of Nashua also reserves the right to negotiate any change or amendment in any bid without soliciting further bids if the action is necessary for the best interest of the City of Nashua.

All bids are binding for sixty (60) days following the deadline for bids, or until the effective date of any resulting contract, whichever is later.

No proposal will be considered unless accompanied by a bid security in the form of a Bid Bond, in an amount not less than five percent (5%) of the Total Bid Price.

Final terms and conditions will be negotiated between the City and the successful bidder prior to the Contract Award. A sample contract is attached. **(IFB0643-092914 SAMPLE CONTRACT)**

The successful bidder may be required to post Payment and/or Performance Bonds in an amount equal to 100% of the contract amount and will be required to execute the Contract Agreement within ten (10) days following notification of award of the bid.

The successful bidder must maintain the following lines of coverage and policy limits for the duration of the contract. Any subcontractors used by the CONTRACTOR are subject to the same coverage and limits and is a subcontractor of the CONTRACTOR and not the OWNER. It is the responsibility of the CONTRACTOR to update Certificates of Insurance during the term of the contract.

The City of Nashua must be named as an Additional Insured.

Provide coverage for not less than the following amounts or greater:

- General Liability:
 - \$1,000,000 per Occurrence
 - \$2,000,000 Aggregate
- Motor Vehicle Liability: \$1,000,000 Combined Single Limit
***Coverage must include all owned, non-owned and hired vehicles.**
- Workers' Compensation Coverage according to Statute of the State of New Hampshire: \$100,000 / \$500,000 / \$100,000

All bidders and subcontractors at every tier under the bidder will fully comply with NH RSA Chapter 281-A, "Workers' Compensation". It is the responsibility of the CONTRACTOR to submit to the OWNER certificates of insurance for the Designer and all other subcontractors prior to the start of the project. It is the responsibility of the CONTRACTOR to provide the OWNER with updated certificates of insurance for the CONTRACTOR and all subcontractors 10 days prior to the expiration of coverage. The OWNER may, at any time, order the CONTRACTOR to stop work, suspend the contract or terminate the contract for non-compliance.

The City of Nashua is exempt of all taxes. All bids must be FOB Nashua, NH. All bidders must comply with all applicable Equal Employment Opportunity laws and regulations.

Pursuant to NRO Sec. 5-71 (A), the City of Nashua supports the concept of purchasing products which are biodegradable, can be or have been recycled, or are environmentally sound. Due consideration will be given to the purchase of such products. If you are bidding on any such products which qualify, please so indicate in a cover sheet by item number and description.

Pursuant to NRO Sec. 5-78 (F), the purchasing manager shall not solicit a bid from a contractor who is in default on the payment of taxes, licenses or other monies due the City of Nashua. Therefore, this bid request is void as to anyone who is in default on said payments.

Questions pertaining to this project may be addressed to Nick Caggiano, Superintendent of Parks & Recreation, Parks & Recreation Department, 603-589-3362, or via email at caggiano@nashuanh.gov.

Respectfully,

Mary Sanchez CPPB

Mary Sanchez, CPPB
Purchasing Agent II
City of Nashua
sanchezm@nashuanh.gov